



Louth County Childcare Committee Ltd., Parent & Toddler Group Initiative Grants 2011

**Funded by the Irish Government
under the National Childcare Investment Programme 2006-2010**

Introduction: -

Building on the success of the Parent & Toddler Group Initiative in 2007/2008, (a strategic partnership between the Office of the Minister for Children (OMC) and the Katharine Howard Foundation (KHF) under the National Childcare Investment Programme (NCIP) 2006-2010) grants were awarded to 837 groups throughout the country. The Initiative developed a support and information strategy, in collaboration with the City/County Childcare Committees (CCCs), to assist the promotion and expansion of Parent and Toddler Groups. The grants recognise that Parent and Toddler Groups are providing informal support to parents, grandparents and childminders, as well as to young children. These groups are an important source of social contact especially for new parents and families new to an area.

The 33 CCCs will work directly with Parent & Toddler Groups in the administration of the grants in 2011. The grant scheme for Parent & Toddler Groups will be operated on a flexible basis to respond to the local needs of the groups, and in accordance with agreed national criteria and an approved assessment process. Funding will be available on an annual basis.

Information on grants available: -

Applications for funding under this scheme should only be made by Parent & Toddler Groups that are organised on a not for profit basis and involve the participation of parents in the community. Grants will normally range from **€100 to €500**.

Funding will be available for: -

- Toys, equipment and books
- Training for parents, e.g. paediatric first aid, committee skills, parenting courses
- Children's activities, e.g. arts and crafts, music
- Limited funding will be available towards insurance, rent, training or minor refurbishment

Funding will not be available for:-

- Groups operating out of private homes
- One off events such as outings, parties and trips
- Groups with €4,000 or more income in 2010
- Groups that received KHF funding in 2010 and did not return the Progress Report.

Important dates:-

- Application forms to be returned by; see attached list of dates.
- Notification of decisions and payment of grants will be made after the monthly Louth County Childcare Committee's Management and Finance Meetings – see attached list of dates.

How to apply:-

Please detach and fill in the attached application form, using clear block writing. **Please ensure that all sections are completed and the application is signed by a committee member.** Simple financial records are important for groups in receipt of grants as they offer protection for all involved. However, newly formed groups do not need to provide a financial record until they are in existence for one year.

This form may be photocopied, if required. Send it to:-

Grants for Parent & Toddler Groups

Sinead Rock,
Finance Officer
Louth County Childcare Committee Ltd.,
Unit 14, Ardee Business Park,
Hale Street,
Ardee,
Co. Louth.

Ph: **041 9869912** Fax: **041 6859913**

Email: Sinead@louthchildcare.ie Website: WWW.louthchildcare.ie

REMEMBER

The closing date is : SEE ATTACHED LIST

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.
Tá an fhoirm seo ar fáil as Gaeilge agus as Béarla.



APPLICATION FORM

Parent & Toddler Group Initiative Grants 2011

[Please use block letters]

1. Name of Group:-

2. Address of Group:-

3. Name and details of two contact people (please include address, phone/mobile & email for each):-

Name:
Address:
Phone:
Mobile:
Email:

Name:
Address:
Phone:
Mobile:
Email:

4. Amount of grant being sought from City/County Childcare Committee (between €100 and €500):-

€

5. Short description of what funding is being requested for:-

6. Detailed breakdown of costings for grant being sought:-
(e.g. €450 being sought - €200 for books, €250 for equipment)

€

7. Annual cost of running the group:-

€

8. How often does the group take place?

9. Do you charge participants?
If yes, what is the charge per session?

€

10. Do you pay an annual rent for premises?
If yes, how much and to whom is rent paid?

€

11. Details of funding received in the past year:-
(e.g. KHF, HSE, local fundraising, other)

Funding Agency	Amount €

12. If funding was received from KHF in the past year
(2010) have you returned your Progress Report?

YES NO

13. Details of unsuccessful funding applications in the past
year (please give reason)

Funding Agency	Reason

14. What other agencies have you applied to for future
funding?

Funding Agency

15. When was the Parent & Toddler Group formed?

--

16. On average how many adults attend the group each week?

--

17. On average how many children attend the group each week?

--

18. How many people are involved in the committee?

--

19. What agencies provide support to the group (e.g. City/County Childcare Committee, HSE, National
Voluntary Childcare Organisations (NVCOs), other)?

20. Are you a member of the IPPA or another National Voluntary Childcare Organisation? Please specify

CLOSING DATES

- **Friday 8th of April 2011**
- **Friday 6th of May 2011**
- **Friday 10th of June 2011**
- **Friday 2nd of September 2011**
- **Friday 7th of October 2011**

***Final date for receipt of Grant Applications.**

PROGRESS REPORTS

Please ensure that all Progress Reports are submitted to Sinead Rock, Louth County Childcare Committee by; **Friday 4th of November 2011**

Annual Income and Expenditure Account 2010

(Newly formed groups do not need to provide a financial record until they are in existence for one year)

NAME OF GROUP:

TIME PERIOD:

Opening Balance in Account:

_____ € _____

Income 2010

Expenditure 2010

Parent & Toddler Fees 2010	
Fundraising 2008	
Grants Rec'd in 2010:	
KHF	
HSE	
Other (please specify)	

Rent	
Heating	
ESB	
Insurance	
Toys and Equipment	
Snacks - tea & coffee	
Activities (please specify)	
Other items	

Total

_____ € _____

Total

Closing Balance:

_____ € _____

Signed: _____
Treasurer/Committee Member

Date: _____

INFORMATION ABOUT THE PARENT & TODDLER GROUP

Please provide information under the following headings (may be attached on a separate sheet if preferred) :

1. Brief description of the Parent & Toddler Group

2. Description of the area in which the Parent & Toddler Group is located

3. Describe the benefits the grant would make to the group

4. Any additional information which may be of relevance to the application

Signed (Chairperson or committee member)

Date _____

Return completed form to:-

Grants for Parent & Toddler Groups

Sinead Rock, Louth County Childcare Committee Ltd., Unit 14 Ardee Business Park,
Hale Street, Ardee, Co. Louth.

Tel: 041-6859912

Fax: 041-6859913

Email: Sinead@louthchildcare.ie

Website: www.louthchildcare.ie

N.B.

**APPLICATIONS WILL NOT BE CONSIDERED IF ALL SECTIONS OF
THE FORM HAVE NOT BEEN COMPLETED**